

LOCKTON PARISH COUNCIL

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[Lockton Parish Council website](#)

**Minutes of the Ordinary Meeting of Lockton Parish Council held on
Monday 24 June 2024 at 7.00 pm. Venue: Lockton Village Hall, Lockton, Pickering**

<u>PRESENT</u>		
Chair: Cllr D Tomlinson, Cllr M Bentley, Cllr J Edenbrow, Cllr R Phillips and J Collins (Clerk). Member of public (MoP)		
1. Welcome to all		
Chair, Cllr Tomlinson welcomed all present to the meeting. Apologies from Cllr Hodgson		
2. Open Forum/Public Session		
MoP, Sue Warriner (church warden) stated that she had attended for the agenda item 11.6. Chair offered to cover off during this session which was agreed by all present. Discussion took place around the visit and the report of the closed churchyard, which had been circulated. Agreement to discuss further later in the agenda re any costs in the context of other financial priorities, however it was acknowledged by the Parish Council regarding the work that needs to be looked at further. It was also acknowledged by the PC, to review the work which is seen as a priority. Chair Cllr Tomlinson agreed to inspect the closed churchyard ahead of the next meeting to understand the work which has been highlighted, and report back to council. Any findings can be emailed out for further consideration ahead of then.		
3. To Receive any Declarations of Interest		
None received.		
4.1 To Consider & Approve the co-option of proposed new Councillor Ruth Phillips Parish Council approved the co-option of Ruth Phillips as the new councillor.		
4.2 To Agree & Sign Declaration of Office/Registration of Interests Form Forms signed by Cllr Phillips, who then participated in the meeting. Copies sent to NY Elections		
5. To Agree and Sign the Minutes of the meeting on Monday 20 May 2024 Minutes agreed & signed by the Chair, Cllr Tomlinson		
6.	To receive information on ongoing issues and decide further action where necessary	
	Street Lighting – no update. To carry forward to next agenda.	
7.	Planning applications received	
	Informal application/correspondence received from the Tearooms re Signage at the junction. Clerk agreed to circulate emails re signage to the Tearooms from the Parks. NYM/2024/0382: Existing Airwave Tower supporting Telecomms at Saltersgate Bank* NYM/2024/0354: West View Farm, Lockton NYM/2024/0355: West View Farm, Lockton *Retrospective	Actions: Noted
8.	Planning decisions received.	
	Mount Pleasant Farm: NYM/2023/0823 – REGISTERED.	Noted
9.	Finance	
9.1	To Review & Approve finance report/payments In, including Grants spreadsheet. Since last meeting: Payments In/Out: Grass cutting - £320/Yoga subsidy to teacher - £154.00/VH Rent for Yoga - £210/Zurich Insurance - £206.08/ YLCA Annual Subs - £137.00/Burial - £300.00/Interest - £31.92	JC
9.2	To Consider future Payments In/Out: YLCA advert for vacancy - £20.00/Grass cutting £640.00/Clerks Salary Apr-Jun £319.28/M Bennett - £60.00	Approved
9.3	To Receive & Approve the AGAR 2023.24: The Annual Internal Audit Report The Annual Governance Statement (Section 1) The Accounting Statements (Section 2)	Approved Signed
9.4	To Consider & Approve the form/dates for the Exercise of Public Rights 2023.24	Approved
10.	Chairman's report/Councillor's information	
10.1	To Review applications/options for Clerk Vacancy Clerk confirmed no applications received. Clerk to liaise with NYC Cllr Sanderson re options of alternative solutions to the vacancy.	
10.2	To Receive & Sign the Barclays mandate for additional authorised signatories Barclays has confirmed that correspondence has been sent following the recent application to add Signatories, therefore no mandate was signed. Awaiting paperwork from Barclays before signing.	

10.3	To Consider & Approve Annual Rents for PC owned land Parish Council agreed to double the rents due to rising costs, and the fact that rents haven't risen for many years. Clerk to action
10.4	To Consider & Approve actions and/or expenditure in relation to the Parish Plan against budget To carry forward to next meeting following churchyard visit by Chair. Clerk to explore costs for the urgent tree work in the churchyard requesting a quote from contractor J Brown.
11.	Clerk's information
11.1	To Receive & Consider correspondence received by the Clerk (incl. Zurich Ins response) Cllr Bentley suggested a Risk Assessment will be necessary further to the response received from the Insurance provider Zurich. Parish Council approved this for both the closed churchyard and the cemetery. To carry forward to next agenda.
11.2	To Receive & Approve VAT return for Fin Year 2023/24 VAT amounts circulated with the AGAR details. Clerk to apply for refund. Parish Council approved.
11.3	To Consider updates on LPC website & emails/gov.uk recommendations Parish Council approved the move to a gov.uk hosted website. Clerk to progress. Cllr Phillips has investigated the options. Clerk has circulated a PC example website to review post-meeting.
11.4	To Consider updates & actions in relation to the grant monies for the Playground Parish Council agreed that a decision whether to return funds will be made at the next meeting depending upon the response from the village playground committee.
11.5	To Receive all updates on Playground/Cemetery/Village Hall Garden/Pinfold Received. No immediate actions apart from to highlight the public footpath near the Brow needs attention. Cllr Edenbrow agreed to send out a request for volunteers for the village hall garden. Clerk to contact Parks Ranger B. Jackson.
11.6	To Consider & Review recent visit/report from the Closed Churchyard Covered above.
11.	Urgent business: None
12.	Date of next Parish Council meeting
	Monday, 12 August 2024
	Meeting closed at 21:10 hours